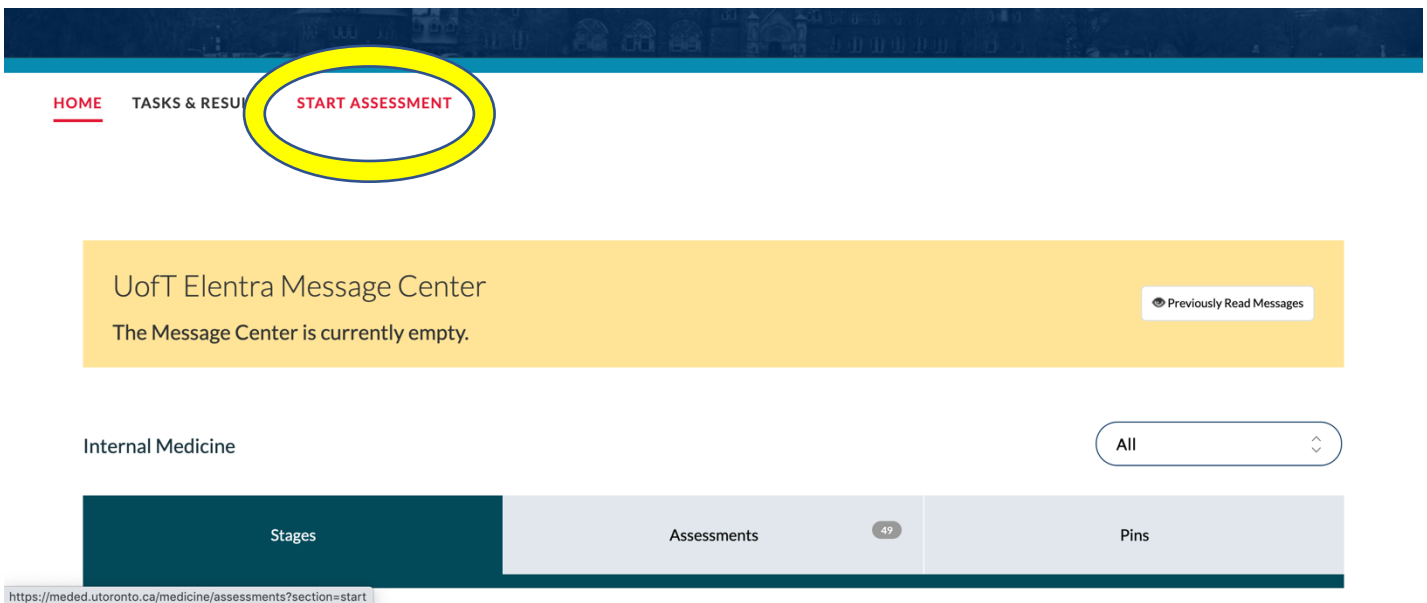


## How to Self-Log Procedures on Elentra

You can start self-logging procedures as soon as you have the minimum entrustments required by the Royal College for a given procedure (i.e., 3 for each of Thoracentesis, Paracentesis, Lumbar puncture, Knee aspiration, Arterial line insertion, Endotracheal intubation/airway management and 5 for Central line insertion). Remember that the program requires that you successfully complete a minimum of 5 of each procedure. Code Blues can be self-logged right away (and supervisors can complete a COD-4A Unstable Patient EPA for a Code Blue).

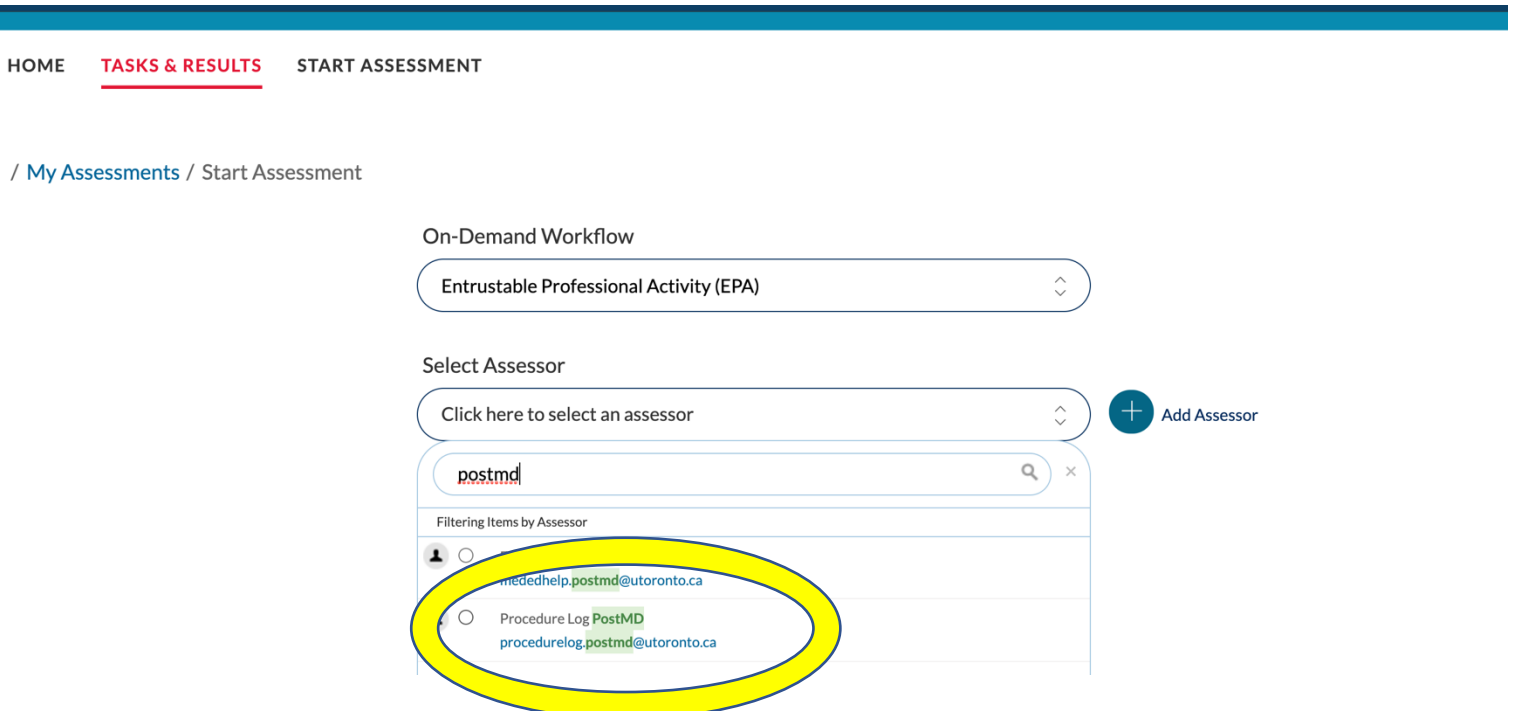
All SELF LOGGED procedures must go under COD-5B. There are no changes to procedure EPAs completed by staff. Any procedures that were SELF-LOGGED this year will have to be re-entered in the following way:

#1) Start an assessment from the home page as you would normally.



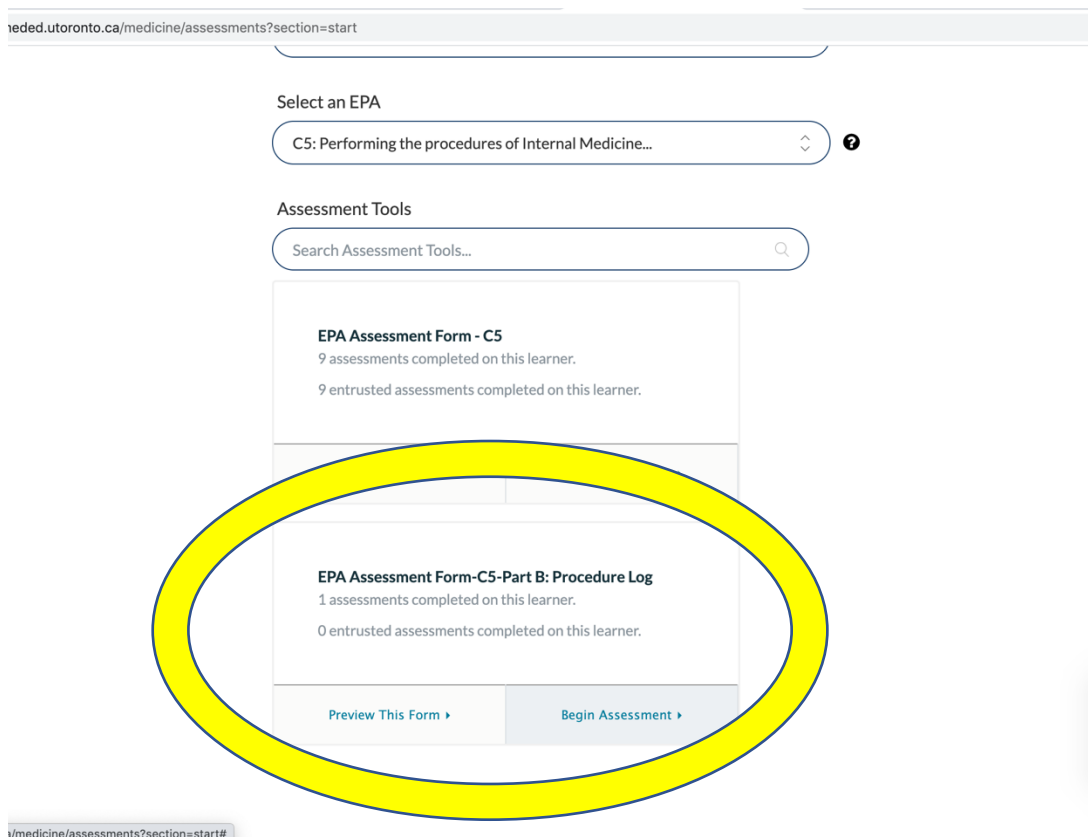
The screenshot shows the Elentra home page. At the top, there is a navigation bar with 'HOME', 'TASKS & RESULTS', and 'START ASSESSMENT'. The 'START ASSESSMENT' button is circled in yellow. Below the navigation bar is a yellow message center box that says 'UoFT Elentra Message Center' and 'The Message Center is currently empty.' Below the message center is a section for 'Internal Medicine' with a dropdown menu set to 'All'. Below this is a table with three columns: 'Stages', 'Assessments' (with a count of 49), and 'Pins'. A URL is visible at the bottom: <https://meded.utoronto.ca/medicine/assessments?section=start>

#2) When you are choosing an assessor, choose "Procedure Log PostMD"



The screenshot shows the 'Select Assessor' dropdown menu. The dropdown is open, showing a search bar with 'postmd' entered. Below the search bar, there are two options: 'mededhelp.postmd@utoronto.ca' and 'Procedure Log PostMD procedurelog.postmd@utoronto.ca'. The 'Procedure Log PostMD' option is circled in yellow. To the right of the dropdown is an 'Add Assessor' button with a plus sign.

### #3) Select C5 for the EPA. Two options will pop up below. Choose COD-5B to self-log procedures



meded.utoronto.ca/medicine/assessments?section=start

Select an EPA

C5: Performing the procedures of Internal Medicine...

Assessment Tools

Search Assessment Tools...

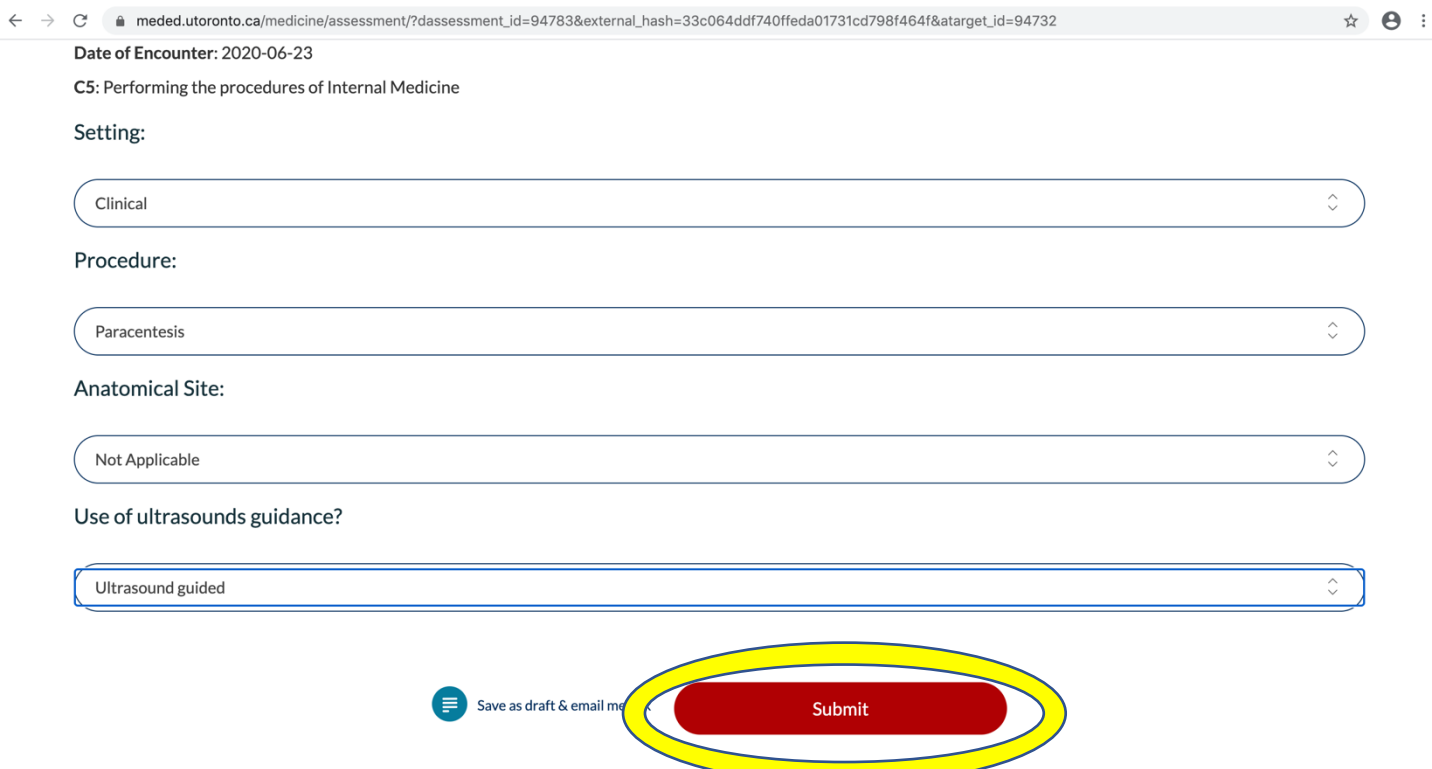
**EPA Assessment Form - C5**  
9 assessments completed on this learner.  
9 entrusted assessments completed on this learner.

**EPA Assessment Form - C5 - Part B: Procedure Log**  
1 assessments completed on this learner.  
0 entrusted assessments completed on this learner.

Preview This Form >    Begin Assessment >

/medicine/assessments?section=start#

### #4) Complete the 4 sections of the EPA and submit! This is a self-log and there is no rating scale to be filled out.



← → ↻ meded.utoronto.ca/medicine/assessment/?dassessment\_id=94783&external\_hash=33c064ddf740ffeda01731cd798f464f&atarget\_id=94732 ☆ ⓘ ⋮

Date of Encounter: 2020-06-23

C5: Performing the procedures of Internal Medicine

Setting:

Clinical

Procedure:

Paracentesis

Anatomical Site:

Not Applicable

Use of ultrasounds guidance?

Ultrasound guided

Save as draft & email me    **Submit**

